

WP 4 – Pilot: Improving local decision makers' competence

DRAFT

Present timeline is prepared by the LP based on the agreement with the partnership during the 3rd PWG/SC meeting, on 21-22 September 2011, in Burgenlandkreis, Germany.

TARGET GROUPS:

3 different target groups will be involved in the training sessions:

- decision makers (at the end of the training session, 2 hours)
- facility managers + staff of Project Partners' organizations dealing with energy issues & projects
- users of the buildings where the users' habits questionnaires were filled in

Number of training occasions/days to be carried out by the partners:

- target group 1=decision makers: 1x2 hrs (=1 occasion)
- target group 2= facility managers + staff dealing with energy issues & projects: 2x8 + 1x4 hrs (20 hrs) (=3 occasions)
- target group 3= users 1x8 hrs (or 2x4 hrs) (=1 occasion)
- + coaching (exact timing to be approved by the partnership at a later stage)

Timing:

- preparation of good practices (CERE): **ASAP, the latest 15 October, 2011**
- general material – will be completed **by end of October 2011**
- tailor making local materials – **by end of 2011** (>> procurement of training provider companies (if needed) shall start: ASAP → Sept 2011)
- actual trainings carried out: **Jan – Sept 2012**
 - **first occasion: to be done in January 2012 by all partners**
 - complete training programme to be finished by September 2012