

State of Progress of the Pilots

Project Partners Summary feeding the subsequent report of the Expert Panel – July 2012

The aim of this questionnaire is to map the state of progress of the pilots based on the feedbacks of partners responsible for each pilot implementation. This will provide a major input for the 2nd report of the Expert Panel of GovernEE, which, among others, will evaluate the latest project outputs, the revised outputs, as well, as the state of progress of the pilots. By doing so, the report shall have a clear, objective, and useful evaluation on the project's development.

Project partners responsible for the certain pilots are kindly asked to fill in the table below and send back to the Expert Panel Coordinator at hengerritse@eu-liaison.eu till **13 July, 2012** to facilitate the external evaluation of the project results made by the Expert Panel.

Number and Name of the Pilot	Pilot 3: Improving local decision-makers' competence (Activity 4.4)
Responsible Project Partner	PP3 - Burgenlandkreis (originally with PP7 - CERE)
Partners in the cluster	All except for PP2 – Quedlinburg
Short description of the pilot as stated in the AF	The aim of the pilot is strengthening decision-makers responsibility, an important element of good governance by coaching and training. This aspect will be tested jointly as making policy-makers committed to the issue of EE underpins any successful development, therefore strengthening their responsibility should be reinforced in case of all partners.
Timeline as described in AF (and original implementation plan)	<ul style="list-style-type: none"> ☐ 4.4.2 Collection of good practices on how to strengthen public responsibility of decision-makers in the issue of energy efficiency and energy saving: Dec 2010 (month 7) – April 2011 (month 11) ☐ 4.1.5 Preparation of action plans and timelines for pilot implementations (training and coaching): March 2011 (Month 10) – Aug 2011 (month 15) ☐ 4.4.1 Preparation of training, coaching and educational material for municipalities. Preparation for training and coaching: May 2011 (Month 12) – Sept 2011 (Month 16) ☐ 4.4.3-8 Training decision-makers and employees of municipal institutions on energy efficiency [All PPs]: Nov 2011 (Month 18) – Sept 2012 (Month 28) ☐ 4.4.9-14 Coaching decision-makers and employees of municipal institutions on energy efficiency [All PPs]: Nov 2011 (Month 18) – Sept 2012 (Month 28)
Description of the pilot as it is being	activity 4.4.1 is realised. Training materials are prepared in German and English and provided to all partners. The training of the facility managers in the Burgenlandkreis District Administration, the municipalities of Zeitz,

<p>implemented.</p> <p>Should there be any deviations compared to the pilot described in the AF, please explain the reasons.</p>	<p>Naumburg and Quedlinburg had been implemented and evaluated by project partner Burgenlandkreis.</p> <p>Burgenlandkreis (Naumburg) 13.03.12 (37 participants)</p> <p>Municipality Zeitz: 11.04.12 (16 participants)</p> <p>26.04.12 (18 participants)</p> <p>16.05.12 (18 participants)</p> <p>Municipality Naumburg: 07.06.12 (9 participants)</p> <p>The training materials for decision makers are under preparation. (März 2012)</p> <p>4.4.3 & 4.4.9 – LP: The company which will hold the training and coaching was selected, the timing and the content of the activities is under discussion. They will be held in the end of August and in September.</p> <p>4.4.4 & 4.4.10 – PP2: Municipality Quedlinburg: 12.04.12 (13 participants)</p> <p>4.4.6 & 4.4.12 – PP4:</p> <ol style="list-style-type: none"> 1. Staff working in the municipality: 2x4 hours, 9 March & 23 March 2. Decision makers: 3 and 5 hours, 24 February and 16 March 3. Training for heads of nursery and primary schools: 2 hours, 30 March <p>4.4.7 & 4.4.13 – PP5 & PP6: The company is being selected, the National Energy Agency in Bologna. The contract will be finalized in August, trainings will start in September.</p>
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	<p>4.4.8 & 4.4.14 – PP7: no up to date information...</p> <p>WP 4.4.2 should be originally carried out by CERE. In July 2011 lots of docs including examples had been passed to CERE. The prepared docs from CERE haven't been accepted. No other material was sent to us. (deadline was September 2011) Still not realised.</p> <p>4.1.5 originally the work of CERE The time plan doesn't exist due to not approved budget. 4.4.3-8 is realized, but we need information, whether the other partners have implemented the training. State of the art: Prague realised in March, CETA, Bologna and LP still in vaine. As far as we know has the training material to be translated into the mother language.</p>
<p>Actual timeline and action plan (Should there be any deviations compared to the original timeline, please briefly explain the reasons!)</p>	<p>Until September 2012 not realistic. Possibly to be realised until December 2012, if there is a decision by the JTS about the budget</p>
<p>Short summary of what is the present status of the pilot? What has happened so far?</p>	<p>all realised except coaching and training decision makers</p>
<p>What kind of deviations in time did you meet compared to the Action Plan and timeline? <i>(bullet points and explanation)</i></p>	<ul style="list-style-type: none"> ☒ Problems regarding the unclear situation of CERE ☒ delivery of docs by the partners not in time causes delays
<p>What kind of difficulties have you faced during the implementation? <i>(bullet points and explanation)</i></p>	<ul style="list-style-type: none"> ☒ slow decision making process by the JTS ☒ Situation of CERE, not well functioning cooperation and feedback of the partners
<p>How is transnational cooperation working during the realization of the pilot? How will it</p>	<p>Different. well with LP and CETA, poor with Bologna and not good with Prague and CERE</p>

be done in the future? <i>(few sentences)</i>	
How do you organize the transfer of know-how between the cluster members?	Exchange of scientific based essays and information, but very limited
How do you benefit from the know-how of PPs in your cluster / in the project? <i>(few sentences)</i>	Not often, mainly by information exchange with CETA, Quedlinburg and partly Bologna
What do you consider important from the lessons already learnt to transfer to project partners? <i>(3-5 sentences)</i>	Improvement of the cooperation is absolutely necessary; partners must react, otherwise its useless.
How do you want to transfer the knowhow within the project? What kind of means do you want to use (workshop, oCC, toolkit, etc.)? <i>(bullet points)</i>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Website and oCC might be helpful <input checked="" type="checkbox"/> email exchange (at some project partners limited to 4 MB)make the forwarding of photos difficult and time consuming (sending of many emails)
How do you plan to disseminate the results outside the project? What kind of means do you want to use (workshop, media, non-media communication, toolkit, etc.)? <i>(bullet points)</i>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Articles in journals and daily newspaper <input checked="" type="checkbox"/> presentation in expert meetings <input checked="" type="checkbox"/> Workshops; training <input checked="" type="checkbox"/> presentation of results at fairs and forums
How do you benefit from the realization of the pilot? <i>(few sentences)</i>	Exchange of experiences; making use of the prepared materials in the own administration
What do you consider the transnational added	similar standards regarding training; using of the prepared material in all partner countries

value of your pilot? <i>(few sentences)</i>	
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